



COLLEGE FEE AND PAYMENT INFORMATION 2026

The Catholic Education Office invoices fees at the start of each term and emails a fee statement to all families. The due date for payment is 21 days from statement date. The due date applies to fees being paid on a term-by-term basis. Families with direct debits in place still receive a fees statement, but do not need to take any action provided their direct debit instalment amount is sufficient to cover full fees payable over the school year in equal instalments. Monthly statements are emailed out to all families throughout the school year.

BPOINT Direct Debits (preferred method of payment) - A new direct debit system through BPOINT was introduced in 2025. This system supports direct debits from a bank account or a credit card. Payments can be set up on a weekly, fortnightly or monthly basis. Direct debit payments are calculated to average out over a 10-month period giving families who are up to date with their fees a break over the Christmas period. Further information on how to set up a BPoint direct debit can be provided to families by contacting the Finance Office.

BPAY - For payment of school fees and levies. Most financial institutions allow for regular recurring payments to be made via BPAY at no cost. For more information on how to enable ongoing payments using BPAY, please contact your financial institution or bank. Your BPAY details can be found on your fee statement or can be provide by contacting the Finance Office.

Credit Card – We accept Mastercard and Visa (we don't accept AMEX). Credit card payments can be made through Compass, over the phone by calling 6243 4108 or in person at the College.

Cash – cash payments are accepted at the College.

Facilities Levy – a compulsory Facilities Levy was introduced in 2025 which replaced the voluntary Canberra Catholic Schools Building Fund (CCSBF). This levy is charged per family and is no longer voluntary or tax deductible.

Sibling Discount - If you have more than one child at Merici College or another CE systemic secondary college, a discount is offered on the Tuition Fee only. Sibling discounts applied are as follows:

Oldest Child	Full Fee
Second Child	20% Discount
Third Child	50% Discount
Fourth Child	100% Discount

Systemic ACT Colleges are St Mary MacKillop College, John Paul II College, St Clare's College, Merici College and St Francis Xavier College. Siblings in non-Systemic colleges, Daramalan College, St Edmunds College and Marist College, **DO NOT** qualify for sibling discounts.

Systemic Primary schools have a separate sibling discount structure that is applied automatically to Primary School invoices. For more information, please contact your Primary School directly.

Split Billing - is available where two or more people living in separate households are responsible for the payment of college fees for a student. If school fees need to be split a Split Billing Form needs to be completed and signed by both parties. A copy of the form can be found on the website or can be provided by the Finance Office. Completed forms need to be emailed to fees.office@merici.act.edu.au by 31 January 2026.

Concession on College Fees payable - A reduction of fees payable may be granted where parents are able to demonstrate financial disadvantage or hardship.

An application for a fee's concession can be made by contacting the Finance Manager, who can provide application forms and one-on-one assistance to help complete them if necessary.

Determining a fee concession application is made independently and confidentially by the College.

Merici College uses the same assessment model employed by other secondary colleges in the Canberra Goulbourn Diocese in determining whether someone qualifies for a fee concession.

The Fees Concession Policy and the model used assumes that families who have chosen a Catholic education consider it important and that fee payments will be prioritised over other non-essential life-style choices. Accordingly, a family would not be considered for fee relief where they hold investments in property, shares or the like.

Students in Year 12 - It is important for senior students to complete a full two years of senior secondary education to establish a sound platform for your daughter's future. However, if a student is eligible for an early Year 12 certificate and chooses to leave, full per annum fees are still payable.

Year 12 fees are divided over three terms rather than the usual four terms with the last payment due by the end of Term 3, 2026.

Students who leave the College during the term or are absent for part of or whole terms - In line with the CECG Enrolment Contract, two-weeks' notice is required to withdraw a student from school. School fees, levies and charges will continue to accrue up to and including the last day of attendance or the last day of notice period, whichever is later. Any fees paid in advance for days beyond this will be refunded.

If your daughter is absent during the term, e.g. on a family vacation, and she remains officially enrolled, fees are still payable for the whole of that term.

Other special circumstances will be considered on a case-by-case basis and will require approval by the College Principal and Business Manager.

Nonpayment of fees - reminder letters and text messages will be sent to families each term for any unpaid fees. Nonpayment of fees without an agreed payment arrangement in place may result in your account being referred onto an external collection agency which may in turn affect your credit rating.

Further Information and Assistance

The finance team is available to assist throughout the year. Please call the Finance Office on 6243 4108 if you require assistance or email fees.office@merici.act.edu.au.

Please note that the College Finance Office will be closed from Fri 19 December 2025 through to Mon 26 January 2026.

** NOTE: From 1 January 2025 Catholic Archdiocese of Canberra and Goulburn Education Limited (the Company) will assume responsibility for the operation of Catholic systemic schools within the Archdiocese. All your rights and your obligations under current Enrolment Contracts / Parent Commitment Agreements / Enrolment Forms relating to the enrolment of your child or children at the school, as previously agreed between you and the existing proprietor of the school (ABN 47 824 127 996) are assigned to the Company (ABN 60 675 797 734) from this date. Your continuing rights and obligations, including the obligation to pay school fees and school-related expenses, will transfer to the Company from the commencement of the 2025 school year. You do not need to do anything further for this transfer to occur and all school operations will continue as usual. If you require further information about these changes, please contact governance@cg.catholic.edu.au*