



COLLEGE FEE AND PAYMENT INFORMATION 2025

The Catholic Education Office invoices fees at the start of each term and emails a fee statement to all families. The due date for payment is 21 days from statement date. The due date applies to fees being paid on a term-by-term basis. Families with direct debits in place still receive a fees statement, but do not need to take any action provided their direct debit instalment amount is sufficient to cover full fees payable over the school year in equal instalments.

BPAY is the preferred method - for payment of school fees and levies. Most financial institutions allow for regular recurring payments to be made via BPAY at no cost. For more information on how to enable ongoing payments using BPAY, please contact your financial institution or bank. Your BPAY details can be found on your fee statement or can be provide by contacting the Finance Office.

Existing PDC Direct Debits - will continue. Families currently on a regular direct debit through the school do not need to do anything. The college will recalculate direct debit payments in December and adjust to incorporate the new fees (including camps) automatically. An email will be sent informing parents of the adjusted amount.

A new direct debit system through BPOINT will be introduced in the coming months. This system will support direct debits from a bank account or a credit card. Further information will be provided to all families on this new process as it is received by the College. Once it is introduced the old system will cease to exist.

School Buildings Levy – a compulsory School Buildings Levy will be introduced in 2025 which will replace the voluntary Canberra Catholic Schools Building Fund (CCSBF). This levy is to be charged per family, is no longer voluntary or tax deductible. Further information on the levy has been communicated with our families.

Sibling Discount - this applies to the CE tuition fee only and will be automatically calculated and applied to school fees. There is no need to contact Merici College to advise of siblings at other CE schools.

Please note that full fee is payable on the eldest child.

Split Billing - is available where two or more people living in separate households are responsible for the payment of college fees for a student. If school fees need to be split a Split Billing Form needs to be completed and signed by both parties. A copy of the form can be found on the website or can be provided by the Finance Office. Completed forms need to be emailed to fees.office@merici.act.edu.au by 31 January 2025.

Concession on College Fees payable - a reduction of fees payable may be granted where parents are able to demonstrate financial disadvantage or hardship.

An application for a fee's concession can be made by contacting the Finance Manager, who can provide application forms and one-on-one assistance to help complete them if necessary.

Determining a fee concession application is made independently and confidentially by the College.

Merici College uses the same assessment model employed by other secondary colleges in the Canberra Goulbourn Diocese in determining whether someone qualifies for a fee concession.

The Fees Concession Policy and the model used assumes that families who have chosen a Catholic education consider it important and that fee payments will be prioritised over other non-essential life-style choices. Accordingly, a family would not be considered for fee relief where they hold investments in property, shares or the like.

Students in Year 12 - it is important for senior students to complete a full two years of senior secondary education to establish a sound platform for your daughter's future. However, if a student is eligible for an early Year 12 certificate and chooses to leave, full per annum fees are still payable.

Year 12 fees are divided over three terms rather than the usual four terms with the last payment due by the end of Term 3, 2025.

Students who leave the College during the term or are absent for part of or whole terms - if a child is withdrawn from the school during term time the fees will continue to accrue up to and including the last day on which the student attends the school. Any fees paid in advance for days beyond this will be refunded.

If your daughter is absent during the term, e.g. on a family vacation, and she remains officially enrolled, fees are still payable for the whole of that term.

Other special circumstances will be considered on a case-by-case basis and will require approval by the College Principal and Business Manager.

Nonpayment of fees - reminder letters will be sent to families each term for any unpaid fees. Nonpayment of fees without an agreed payment arrangement in place may result in your account being referred onto an external collection agency which may in turn affect your credit rating.

Further Information and Assistance

The finance team is available to assist throughout the year. Please call the Finance Office on 6243 4108 if you require assistance or email fees.office@merici.act.edu.au.

Please note that the College Finance Office will be closed from Fri 13 December 2024 through to Weds 29 January 2025.

** NOTE: From 1 January 2025 Catholic Archdiocese of Canberra and Goulburn Education Limited (the Company) will assume responsibility for the operation of Catholic systemic schools within the Archdiocese. All your rights and your obligations under current Enrolment Contracts / Parent Commitment Agreements / Enrolment Forms relating to the enrolment of your child or children at the school, as previously agreed between you and the existing proprietor of the school (ABN 47 824 127 996) are assigned to the Company (ABN 60 675 797 734) from this date. Your continuing rights and obligations, including the obligation to pay school fees and school-related expenses, will transfer to the Company from the commencement of the 2025 school year. You do not need to do anything further for this transfer to occur and all school operations will continue as usual. If you require further information about these changes, please contact governance@cg.catholic.edu.au*