

## Year 11 and 12: Key Dates for the end of Semester One 2017

Please note the following key dates for senior students for the end of semester.

Key Event	Semester 1
Notification of special conditions for exams	Monday 5 June
Last day for rescheduling of exams (exceptional circumstances only – Mr Coe)	Friday 9 June
Last day for submission of overdue tasks (only for genuine attempts at tasks where the results have not yet been published)	Friday 9 June 3:30pm
Senior Exams	Tuesday 13 – Friday 16 June (individual student timetables will be distributed)
Last day for providing absence notes (only accepted for absences in the last 5 days)	Friday 16 June 3:30pm
Y12 AST practice exam (compulsory for all Tertiary students)	Wednesday 21 June (morning)
Y11 AST practice exam (compulsory for all Tertiary students)	Wednesday 21 June (afternoon)
Publication of exam results & all final assessment	Wednesday 21 June (1:00pm)
Exam & Assessment Review and Appeal period commences (5 days)	Wednesday 21 June (1:00pm)
Exam & Assessment return lessons (Compulsory for all students)	Thursday 22 (Periods 2, 3 ,5, 6) and Friday 23 June (Periods 2, 3 ,5)
Compulsory unit score check	Tuesday 27 June (from 1:00pm)
Unit Score Review and Appeal period commences (5 days)	Tuesday 27 June (from 1:00pm)
Appeals on Exams & Assessment close	Wednesday 28 June (1:00pm)
Appeals on Unit Scores close	Tuesday 4 July (1:00pm)

- Any requests for alternate times for exams must be made in writing to Mr Coe by the due date detailing the reason for the request. Requests will only be granted in extenuating circumstances. Having two exams on the same day is not an extenuating circumstance.
- Contact will be made by Dr Cleary with students who are eligible for sitting exams under different conditions. If any student/family has not had arrangements confirmed by the above date, please contact Dr Cleary.
- Students are expected to submit all assessment by the due date. If a student has a task that they have not submitted, and the results have not yet been published, they may submit the task before the beginning of the exam period (as per dates above). A valid attempt at a task, although submitted late, may prevent a student

voiding a unit for failing to submit the required 70% of assessment. A reminder that any student Voiding Religious Studies for any reason will be required to complete a minor course in Year 12.

- Exams are compulsory and any absences must be advised to Mr Coe before the commencement of the exam. A date for resits will be arranged as soon as is practicable.
- Students will be issued with a final absence note. Any absences not explained by the end of exam week will be counted in the final decision on Voiding through absences.
- After publication of the exam results, students are expected to attend one lesson of each subject. This provides an opportunity for teachers to provide feedback on the exams and final assessment tasks and for students to check and seek clarification of any marking decisions. All students are required attend. It is counted as a lesson for attendance purposes.
- Appeals only take place after all avenues of review within the Department have been exhausted. Timeframes are strictly adhered to. Full details of the Appeals process are provided in the Senior Assessment Handbook available on the website [About Merici; College Handbooks] at <http://merici.college/go/eniorssessook>.
- Exam results are published on the Department area noticeboards.
- Unit Scores are published outside the Deputy Principal offices (upstairs Balgo corridor)