Dear Parent/Guardian

Please find an application form for the Cross-age Tutoring Program for 2021. Cross-age tutoring is available from students in Years 9, 10, 11 and 12 for students in the junior years. Older students are paired with junior students according to academic interests and needs. Students may meet at lunch time (12:54pm-1:24pm) or after school (3:30pm-4:30pm). Tutoring takes place ONCE a week.

Tutoring is a voluntary service in which any student can participate. Students and tutors alike receive great value from the program. Tutoring takes place once a week at Lunchtime in the Hub or the I.C. **(Mon-Thurs), or** after school in the Hub or the IC **(Mon-Thurs).**

If you feel your daughter would benefit from receiving tutoring in a particular subject area please fill out the attached form and return it via the PC rolls, or return a scanned copy to sarah.cusack@merici.act.edu.au (Cross-age tutoring Facilitator)

Once the tutoring application form has been submitted, a suitable senior tutor will be paired with the junior student. Students will be matched according to their needs. The tutor and student to be tutored will then be required to sign an agreement form.

Students need to agree to the following terms:
- Be on-time to all tutoring sessions
- If a student is unable to attend a tutoring session, it is their responsibility to contact their tutor to cancel or reschedule the session.
- If they are at school and choose not to attend a tutoring session without a valid reason, they may lose their tutor to another student.
- Bring all necessary equipment and a positive attitude.
- Be polite and respectful to their tutor.

 (*Please note that tutors are there to help guide students not to teach them. If you feel your daughter may need more teacher directed assistance, please contact her classroom teacher or House/Studies Co-ordinator.*)

For further enquires please contact Karen Evans, Inclusive Education Coordinator

Karen Evans
Phone: 62434153
Email: karen.evans@merici.act.edu.au

Application to receive Cross-Age Tutoring (parents please complete this with your daughter)

Name:		
Year Group:		
PC:		
Subject/s you would like help with: (these may not be a subject – for example 'reading' or 'assignment organisation' or 'using Word or Excel') Please rank these (1 is highest priority)		
When would be a good time for you to meet with a tutor? Please give the day and time that would suit you. For example – Monday lunchtime, Tuesday after school. You will meet at the same time on the same day each week.		
Parent signature:		
Date:		
Thank you for your application. When a tutor has been allocated, you will be notified with a note through your PC roll.		