How to Set up Assessment Alert on an Apple Device

Assessment Alert
Organise Students • Engage Parents • Improve Outcomes
Press the AA icon on your homescreen. This will open the app and the shot above is the first screen you will see. This screen will automatically move to the next screen shown below.
You will see the ‘Welcome’ Screen. Press next to move to the set up screen.

Assessment Alert allows you to assist student organisation and engage parents in school communities.

To start using Assessment Alert, enter a student name and select a school or university. Then choose the year group if appropriate and select the courses being studied to view exams and assignments for that student.
This is the screen in which we set up for all students. This is done one at a time...but the app can be used for several students. Please scroll down to the next page for instructions.
Type in the name of one of your children using the keyboard and then press ‘Choose School/University.'
You will see a list of schools, which start the listing with schools closest to you geographically. Select your school by touching it on the screen. You can also type your school in the Search for a school/university tab.
Next select yours or your child’s year group.
Now select the subjects your child is studying. Do this by simple touching each corresponding subject. When selected a tick will appear next to each selection. Then press done.
You will return to this screen. From here press the ‘Assessments’ tab to view your child’s assessments. From here one of two things will happen.
Unless your school has paid for your community this is point whereby a 12 month subscription is required. This cost $1.99AUD (or the equivalent price in your country through the App store) for 12 months and is purchased through your App store account. Press the 'Buy for $1.99 tab. If your school has paid upfront you will not see this screen and the assessments will populate automatically.
Once the subscription has been approved by the appstore the app will now set out in calendar order all upcoming assessments for your child. Please allow a minute or so for this purchase to be validated. Remember, if your school has paid this purchase process will not be required.
Press on any assessment to see it in further detail. Press the assessments tab on the top left to return to all assessments.
Now it is time to set up your notifications and reminders. Press the calendar tab on the bottom right.
You will move to this screen. Press the ‘Notify of Assessments’ tab.
Now choose when you wish to receive reminders leading to each event. You can choose 1 day, 3 days, 1 week, 2 weeks or 3 week reminders. When chosen a tick will appear next to the reminder. Now press the Calendar tab.
Next you have the choice to Sync events to your calendar if you wish to. Press Calendar.

Calendar Sync

This allows you to add the assessments items to your devices calendar. All previous Assessment Alert that are no longer valid will be removed from the selected calendar also.

Calendar
Default

Synchronise Now

Push Notifications

Notify of Assessments
No notifications
Now choose the calendar you wish to sync to. You may need to set up the calendars in your phone to have them sync to the appropriate one. Then press Calendar.
Press the ‘Synchronise Now’ tab and all events will populate the calendar of your choice.
Now let's set up an account for your device so you will not need to purchase again, even if you delete and redownload the app. This function also allows you to share the app with your spouse/partner/children. Press Assessments.
Now press the account tab on the top right.
Enter a username and password in the area provided. (Not your iTunes details). Then press Register. The app will tell you when your purchase has been registered.
If you need to redownload the app or to share with your family members simply download the app and when you arrive at this screen put in the username and password you registered and press ‘Restore Purchase’.
At any time to add another student simply press Add or + tab on the top right. This will depend on whether you are IOS 6 or 7.
You will arrive at this screen again after pressing add. Simply follow the process as outlined above to add further children. Press NEXT.

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To start using Assessment Alert, enter a student name and select a school or university. Then choose the year group if appropriate and select the courses being studied to view exams and assignments for that student.
And finally….notifications. To ensure you can receive both automated reminders and manual push notifications please follow the following steps to ensure this is possible. First press the SETTINGS tab on your home page of your phone/pad. Now choose Notification Centre.
Scroll down and choose 'Assessments – you will see the icon.
Now ensure the following:

1. Shown in Notification Centre is ON
2. Choose Alerts under Alert styles.
3. Badge App icon – ON
4. Sounds – ON
5. View in Lock Screen – ON (Not shown in this shot)

This way you will receive the alerts you set up earlier in the app.