



Dickson Aquatic Centre COVID Safety Plan

Version 1.4, 27 January 2021

COVID Safety Plan

(Version 1.4, 27 January 2021)

This plan sets out how the Dickson Aquatic Centre will keep our employees and customers safe during the COVID-19 pandemic. The plan ensures that Dickson Aquatic Centre complies with relevant laws, regulations and restrictions.

This plan has been developed with reference to the ACT Government Public Health Directions, information contained in the ACT Government Guidelines for your COVID safety plan factsheet, information at covid19.act.gov.au and direct advice from ACT Health.

Note that this is a live document and will be updated as restrictions ease and/or processes and systems are adapted. This document sits as an addendum to the Dickson Aquatic Centre Operations Manual.



Contents

GENERAL SITE AND OPERATIONS OVERVIEW	4
REGULATORY FRAMEWORK	4
DICKSON POOL FACILITY	5
CONTACT INFORMATION	5
HOURS OF OPERATION	5
OVERVIEW OF FACILITIES	5
PUBLIC ACCESS	5
SITE PLAN & LOCATION OF FACILITIES	5
PHYSICAL DISTANCING	7
SESSION BOOKINGS	7
REDUCING CONGESTION	8
PHYSICAL BARRIERS AND OTHER INFRASTRUCTURE	8
POOL LOADINGS	8
SWIM SCHOOL	9
ADDITIONAL CONSIDERATIONS FOR SCHOOL SWIMMING CARNIVALS	10
EXCLUSIVE ACCESS	10
SPECTATORS	10
CONTACT TRACING	10
EQUIPMENT	10
CLEANING, SANITISING AND HYGIENE ACTIVITIES	11
POOL HIGH TOUCH POINTS	11
SWIM SCHOOL EQUIPMENT	11
HAND SANITISATION	11
CLOSURE OF SPACES TO MAINTAIN HYGIENE	11
MANAGING STAFF OR CUSTOMERS PRESENTING WITH ILLNESS	12
CONTACT TRACING INFORMATION	12
SIGNAGE AND COMMUNICATION	12



General site and operations overview

The Dickson Aquatic Centre Pty Ltd (DAC) manage the Dickson Pool Facility on behalf of the ACT Government. DAC have managed the facility since 1996 and work in partnership with the ACT Government through ACT Property Group under a Service Agreement to manage and maintain the facility.

The focus of the Dickson Aquatic Centre is to provide a safe, welcoming and quality outdoor space and aquatic facility for families and the broader community to enjoy in the summer months. Built in the 1960's the Dickson Pool Facility has long played an important role in the local community.

Regulatory framework

Dickson Aquatic Centre's operational procedures and guidelines have been developed in accordance with applicable Legislation, Regulations and Guidelines, including:

- *Work Health and Safety Act 2011*
- *Public Pools Act 2015*, including the following Legislative instruments under the Act and its subordinate laws:
 - *Public Pools (Inspectors) Appointment 2017 (No 1)*
 - *Public Pools (Operational Matters – Pool Loading) Determination 2015 (No 1)*
 - *Public Pools (Operational Matters – Supervision of a Child) Determination 2015 (No 1)*
 - *Public Pools (Pool Fees) Guidelines 2018 (No 1)*
 - *Public Pools (Prohibited Articles) Declaration 2015 (No 1)*
 - *Public Pools (Qualifications, Skills and Training) Determination 2015 (No 1)*
 - *Public Pools (Standards for Conditions of Entry and Removal) Determination 2016 (No 1)*
 - *Public Pools (Standards for Conditions of Exclusion of People) Determination 2015 (No 1)*
- *Guidelines for Safe Pool Operations*, Royal Life Saving Society of Australia;
- *WHS First Aid in the Workplace Code of Practice – Approval 2012*
- *Public Health Act 1997*
- *Public Swimming and Spa Pools Code of Practice 1999*
- *Working with Vulnerable People (Background Checking) Act 2011*
- *Pool Operator's Handbook*, Department of Health and Human Services Victoria, 2008
- *Service Agreement with ACT Government for the Provision of Facility Management Services for the Dickson Pool*
- *Public Health Directions. ACT Health*



Dickson Pool Facility

Dickson Aquatic Centre Pty Ltd, are contracted by the ACT Government (ACT Property Group) to manage the Dickson Pool Facility on their behalf.

Under this contract some aspects of the facility are managed and maintained by Dickson Aquatic Centre Pty Ltd and others by the ACT Government (ACT Property Group).

Contact information

Address: 152 Cowper Street, Dickson, ACT.
Phone: 02 6247 2972
Email: reception@dicksonaquatic.com.au
Website: www.dicksonaquatic.com.au

Hours of operation

Monday to Friday	6:00am - 7:00pm
Saturday & Sunday	8:00am - 7:00pm
Public Holidays	10:00am - 7:00pm

7 days a week except Christmas Day

Overview of facilities

The Dickson Aquatic Centre is a wholly outdoor facility spanning over 11,000m² and includes the following facilities:

- **50m pool** (7 lanes - 50 m long x 18 m wide; depth 1m to 1.8m; **900m²**)
- **Learners pool** (18m long x 13m wide; depth 0.4m to 1m; **234m²**)
- **Toddlers pool** (20m long x 10m wide; depth from 0.15m to 0.45m; **200m²**)
- **Splash Park**
- **3 x BBQ areas**
- **Changerooms**

Public access

The public can access the facility through one entrance on the southern side. The public can access all the pools from the main entrance at the front of the Centre.

Site Plan & Location of Facilities

The plan of the Dickson Aquatic Centre can be found on the following page.

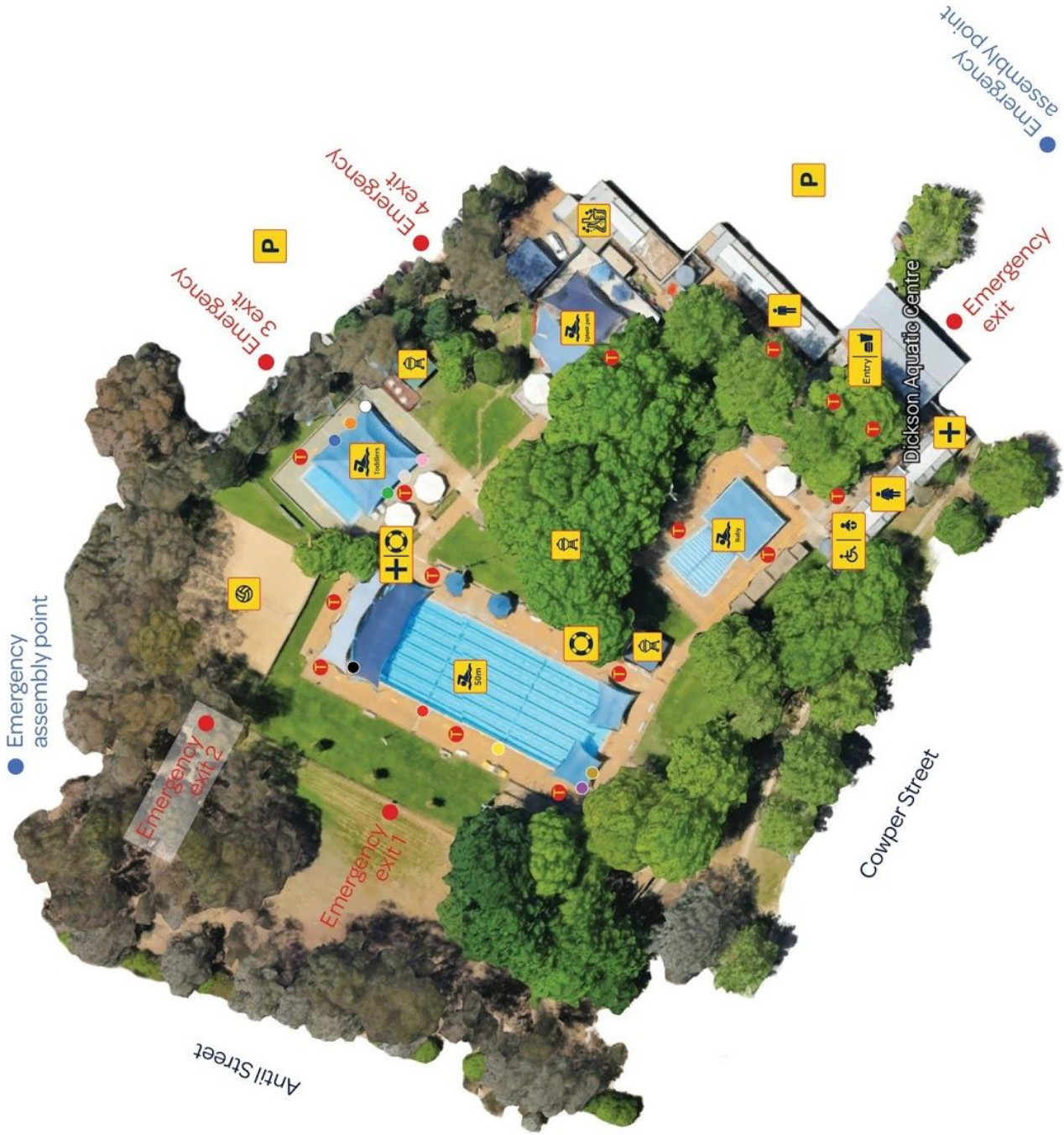


Dickson Aquatic Centre
DAC Site Map

	Female change room
	Male change room
	Family/disabled change room
	First aid
	Rescue equipment
	Pool area
	Entry/kiosk
	BBQ area
	Volleyball courts
	Plant room
	Parking
	Recommended teacher placement

Swim school class locations

	Toddler's pool
	50m pool



Physical distancing

In line with the physical distancing guidelines in the *Public Health Directions (3.3)* at 9am Friday 13 November 2020, Dickson Aquatic Centre will limit attendance on site to **500** patrons (excluding staff).

The following measures and procedures have been implemented to manage the patronage limits.

Session bookings

Dickson Aquatic Centre will maintain the following sessions to maximise the opportunities for the general public to access the facility across the day.

The following sessions are currently in place:

Monday-Friday	Saturday, Sunday & Public Holidays (from 10:00am)
<ul style="list-style-type: none">• 6:00am–9:00am• 9:30am–2:30pm• 3:00pm–7:00pm	<ul style="list-style-type: none">• 8:00am–12:00noon• 12:30pm–3:30pm• 4:00pm–7:00pm

- Patrons will be able to book through the Nabooki booking application. Access to the application will be available through the DAC website, Facebook page and Instagram page.
- Walk in patronage is available based on site loading during the session.
- The booking system will provide contact tracing information for those who have booked in advance.
- The CBR Check in application will be encouraged for all walk-in patrons.
- Contactless payments are encouraged with bookings paid for online or through an eligible membership/pass, tap and go or cash if necessary.
- Staff will monitor patron numbers as they arrive and when they exit the facility.
- An announcement will take place 15 minutes before the end of each scheduled session to request patrons to commence moving from the facility.
- An alternative exit will be provided for sessions that are near capacity.
- The booking system enables the management of **group bookings and programs** by reducing the public availability for certain sessions.



Reducing congestion

The following measures are in place to reduce congestion in high traffic areas at reception and kiosk:

- Online bookings and payment for casual swimming.
- Online memberships and swim school enrolment.
- Swim school pre-enrolment to spread the demand of booking.
- Online kiosk app that enables ordering from pool deck and quick collection from the kiosk.
- Staggered start times for swim school classes.
- Restrictions on number of people in reception at any one time.
- Physical distancing signs on floor at reception and kiosk.
- Signs in place adjacent to each pool indicating the space per person based one person per 4m².

Physical barriers and other infrastructure

- Perspex physical barriers installed at the reception and kiosk customer service points will prevent aerosol transmission between patrons and staff.
- All wooden tables and picnic tables have been removed from use.
- Pool seating and picnic tables have been reduced to facilitate social distancing of at least 1.5m between discreet family and friendship groups.
- Signage has been placed on tables to encourage social distancing.
- BBQs will need to be booked for use and cleaned by a Lifeguard following each use.

Pool loadings

- The following maximum loadings will be in place on the pools in the facility.
 - 50m pool (900m²) **450**
 - Learners pool (234m²) **117**
 - Toddlers pool (200m²) **100**



Swim School

- The Swim School has moved to a contactless booking with an online form and over the phone payment.
- The requirement for a skills assessment prior to bookings has been removed in most cases to enable contactless bookings prior to the pool opening.
- Class sizes have been reduced to improve the teacher's ability to assist children with social distancing.
- Equipment use has been limited to hard plastic material which is sanitised between each use.
- Swim school families are asked to limit the number of additional family members/carers attending with the students.
- Families are reminded to remain at home if they are unwell.
- Students are limited to 30 minutes of free play either side of their lesson. Additional time and additional family members swimming needs to be booked.
- Class start times have been staggered and run at 15 minute intervals to reduce congestion as families arrive and depart their lessons.
- Program structure has been made so teachers/classes will be appropriately distanced from each other.
- Teachers have been trained to use less contact/'hands-on' correction where possible.



Additional considerations for school swimming carnivals

Exclusive access

Dickson Aquatic Centre will provide exclusive access to all schools greater than 400 students between 9:15am and 2:30pm. There will be a 15 minute gap between public access to facilitate cleaning. The exclusive access may be extended for large carnivals.

No public lap swimming will be available between 9:00am and 3:00pm on school days throughout our carnival season.

Note: On specific dates where there is capacity, we may host discrete programs such as our Splash and Play Playgroup. These will require advance booking and will be hosted in a separate part of the facility. The shared parts of the facility, such as the change-rooms and kiosk, will be cleaned at a higher frequency (no less than every hour). The total patrons on site will not exceed 500.

Spectators

Dickson Aquatic Centre has recommended to schools that they restrict entry to the carnival to students, staff and registered volunteers.

Contact tracing

For the purposes of contact tracing, we require that every school maintains the details of all those invited onto site for the carnival—staff, students, volunteers and spectators.

Equipment

Schools will be provided with cleaning supplies and equipment to sanitise all Dickson Aquatic Centre equipment made available to students. This includes dive blocks and chairs for marshalling.



Cleaning, sanitising and hygiene activities

Pool high touch points

The following touch points will be prioritised for cleaning and sanitisation on a frequent basis:

- Pool ladders
- Pool side seating
- Waist high fencing
- Poles
- Blocks
- Pool deck at the shallow end

Swim school equipment

- Swim school equipment on pool deck is reduced and selected to ensure it can be thoroughly cleaned and sanitised between use.
- Equipment that has been used will be sanitised before use with a second child/class.

Hand sanitisation

- Hand sanitisation and handwashing stations placed at entry/exit, changerooms, BBQ areas and at customer service points.
- Hand washing signs adjacent to basins in changerooms.
- Reminders on signage about maintaining hand hygiene.

Closure of spaces to maintain hygiene

- Full access to changerooms and toilets will be limited at certain times to maintain thorough cleaning and sanitisation. For example, a limited number of toilets, showers and changerooms will be available at any one time.
- Swim school families are asked to arrive dressed ready to swim and to change on deck where suitable to reduce the congestion in changerooms.

*The Dickson Aquatic Centre cleaning procedures have been developed with reference to information provided by WorkSafe ACT in their Checklist: Cleaning.



Managing staff or customers presenting with illness

- Staff members showing symptoms of COVID-19 (including: fever, cough, sore throat and shortness of breath) will cease their shift and be requested to get tested for COVID-19 (remaining isolated until they have their results).
- Patrons will be reminded frequently of the need to remain home if unwell.
- In the swim school, if there is concern about the health of a child in a lesson the teacher will inform a coordinator, the family will be asked to end the lesson and return home.

Contact tracing information

The [Public Health Directions](#) state that there is a requirement to ask all clients for their first name and phone number, and record these details along with the date and time they attended the venue.

- Dickson Aquatic Centre will utilise the booking system to acquire information from patrons who have been booked for casual swimming, an event or other booking. This enables the Centre to produce a report of patrons contact details and time of visit on request.
- Casual entries that are not pre-booked will be encouraged to sign in through the Check In CBR application.

Signage and communication

- Signage is placed throughout the venue and at the entry to encourage compliance with the Dickson Aquatic Centre COVID Safe Plan.
- Information about the plan will be included on our website and have been included in material to swim school families and members.
- Announcements will be made through the public address system to remind patrons of their responsibilities.
- Staff will be coached and supported in speaking with patrons about the COVID Safe responsibilities.
- Occupancy limits are displayed at entry to pool, entry to changerooms, at reception and through staff only areas.



- Floor markings at reception and kiosk at 1.5m distances.

Sample of signage

