



COLLEGE PAYMENT INFORMATION 2020

PAYMENT METHODS

The College invoices fees at the start of each term and emails accounts to all families. The due date will appear on the account, usually 20 days for payment. Families with direct debits in place receive an account but do not need to take any action provided their direct debit instalment amount is sufficient to cover full fees payable over the year in equal instalments.

New Students

For new students enrolling from Term 1 in 2020, the College requires all fees to be paid by direct debit. Our staff can assist with calculating the correct payment amount. The options are:

Direct debit - weekly, fortnightly, monthly or quarterly.

Click here for [Direct Debit Form](#):

Credit card payment either monthly or twice monthly (except during January), i.e. 11 monthly payments or 22 twice monthly payments per year.

Click here for [BPoint Form](#):

Current Students

Direct debit - weekly, fortnightly, monthly or quarterly. Our staff can assist with calculating the correct payment amount. For families with existing direct debit arrangements in place, the Finance Office will automatically adjust payments to meet 2020 fees.

Click here for [Direct Debit Form](#):

Credit card payment either monthly or twice monthly (except during January), i.e. 11 monthly payments or 22 twice monthly payments per year. Our staff can assist with calculating the correct payment amount. For families with current arrangements, the Finance Office will automatically adjust payments to meet 2020 fees.

Click here for [BPoint Form](#):

Other payment options

- BPAY (details will appear on the invoice)
- Telephone payments by Visa or Mastercard
- In person by cash, cheque, EFTPOS, Visa or Mastercard
- By post (details will appear on the invoice)

Payment Schedule 2020

BPoint – Credit Card direct debits

Monthly payments will be debited on the 1st of each month from 1/2/20.

Twice per month payments will be debited on the 1st and 15th of each month from 1/2/20.

There is no charge for using your credit card.

Direct Debit Payments from bank accounts

Direct Debit allows you to make payments from a bank account Quarterly, Monthly, Fortnightly or Weekly. Quarterly and weekly payment schedule dates can be negotiated.

Monthly payments will be debited on the 1st of each month starting from 1/1/20.

Fortnightly payments will be debited on the following fortnights in 2020:

Debit Date	Payments
9 January	26
23 January	25
6 February	24
20 February	23
5 March	22
19 March	21
2 April	20
16 April	19
30 April	18
14 May	17
28 May	16
11 June	15
25 June	14
9 July	13
23 July	12
6 August	11
20 August	10
3 September	9
17 September	8
1 October	7
15 October	6
29 October	5
12 November	4
26 November	3
10 December	2
24 December	1

FAMILY DISCOUNTS ON TUITION FEE

Family discounts on the tuition fee component of College fees apply automatically if you have more than one daughter at Merici. There are no discounts on other fees or levies. Provided you inform us, discounts on the tuition fee component will also apply if you have older students at other Archdiocesan secondary colleges namely, St. Francis Xavier College, St. Clare's College, St. Mary MacKillop College or St. John Paul II College.

Click here for Fees – [Student Information](#)

SPLIT BILLING

Split billing is available where two or more people living in separate households are responsible for payment of college fees for a student. If school fees need to be split, please notify the college at fees.office@merici.act.edu.au by the beginning of Term 1.

Click here for [Split Billing Form](#):

COLLEGE FEE CONCESSION ARRANGEMENTS

No student will be refused enrolment, excluded or disadvantaged because of an inability (as distinct from an unwillingness) on the part of parents to pay College fees.

A reduction of College fees payable will be granted where parents in applying for a fee concession are able to demonstrate financial disadvantage or hardship.

All forms must be completed and the supporting documentation provided in order for consideration to be given for a fees concession. The Fees Liaison Officer can provide the forms and even provide one-on-one assistance in completing them.

Determining a fee concession application is made independently by the Fees Review Committee of the College Board.

Merici College uses the same assessment model employed by other secondary colleges in the Canberra Goulbourn Diocese in determining whether someone qualifies for a fee concession.

The Fees Concession Policy and the model used considers that families who have chosen a Catholic education consider it important and that fee payments will be prioritised over other non-essential life-style choices. Accordingly, a family would not be considered for fee relief where they hold investments in property, shares or the like for example.

Archdiocesan Fee Reduction Application Form: <http://merici.college/go/merici-fees-reduction>

STUDENTS IN YEAR 12

It is important for senior students to complete a full two years of senior secondary education to establish a sound platform for your daughter's future. However, if a student is eligible for an early Year 12 certificate and chooses to leave, full per annum fees remain due.

NOTE: Year 12 fees are divided over 3 terms rather than 4 terms with the last payment due by 30 September.

STUDENTS WHO LEAVE THE COLLEGE DURING THE TERM OR WHO ARE ABSENT FOR PART OF OR WHOLE TERM/S

If your daughter leaves Merici College during the term to attend another school, fees are still payable for the whole of that term.

If your daughter is absent during the term, e.g. on a family vacation, and she remains officially enrolled, fees are still payable for the whole of that term.

Should payment in full not be possible by the due date, an arrangement for payment must be made with the Business Manager.

NON PAYMENT OF FEES AND DEFAULTS WITH ELECTRONIC FUNDS PAYMENT

A late fee (\$50) may be added on overdue fees and repeated defaults with electronic funds payment to cover extra administration costs.

FURTHER INFORMATION AND ASSISTANCE

The finance team is available to assist throughout the year. Please call the Fees Office on 6243 4100 if you require assistance or email fees.office@merici.act.edu.au.